

BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS MINUTES

DATE: JUNE 6, 2005

TIME: 9:00 a.m. C.D.T

LOCATION: Cumberland Room
Ground Floor, Cordell Hull Building
425 fifth Avenue North
Nashville, TN 37247-1010

MEMBERS PRESENT: Harold Walker, Chair
Mark Davis, Vice-Chair
Suzanne Meeks, Secretary
Jennifer Johnson, MD
Palyce Jones
Katy Gammon
Mary Thomas
Kathryn Wilhoit

MEMBER ABSENT: Craig Laman

STAFF PRESENT: Karen Robinson, Board Administrator
Marva Swann, Unit Director
Robbie Bell, HRB Director
Juanita Presley, Advisory Attorney
Jerry Kosten, Regulations Manager
Lea Phelps, Disciplinary Coordinator

GUEST: Christopher Puri, Legal Counsel, THCA

With a quorum being present, Mr. Walker called the meeting to order at 9:20 a.m.

Conflict of Interest

Ms. Bell reviewed the new Conflict of Interest Policy and reminded the Board members of their responsibilities under the policy and instructed each Board member to sign the policy and submit it to the Board administrator to be placed in their files.

Rule-Making Hearing

Mr. Kosten presented to the Board a roll call vote regarding mandatory criminal background checks on new licensees. After much discussion a motion was made by Ms. Meeks and seconded by Mr. Davis to approve the rule. The motion carried with a unanimous vote.

Minutes

A motion was made by Ms. Wilhoit and seconded by Dr. Johnson to approve the minutes of the March 7, 2005 board meeting. The motion carried.

Applicant Review/File Review

Valdeko Kreil—Mr Kreil was requested to appear before the Board for reinstatement of his license. It had been determined at the 4-30-90 meeting that he would have to appear before the Board before his license could be reinstated. In Mr Kreil's absence, no action was taken on this matter. A motion was made by Mr. Davis and seconded by Ms. Wilhoit to defer this case until the next Board meeting, and request that Mr. Kreil attend the next Board meeting. The motion carried.

Mary Matney-Hughes—Ms. Matney-Hughes appeared before the Board to give an explanation of her Administrator's experience. A motion was made by Ms. Meeks and seconded by Dr. Johnson to approve Ms. Matney-Hughes for licensure and to take the Jurisprudence examination. The motion carried.

Janet Pulley—Ms. Pulley was requested to appear before the Board to give an explanation of her A.I.T., Steven Todd failing, the NAB examination twice. Ms. Pulley was not present but did submit a written statement. A motion was made by Mr. Davis and seconded by Dr. Johnson to defer this case until the next Board meeting. The motion carried.

John Turner— Mr. Turner appeared before the Board to give an explanation of his Hospital Administrator experience. After much discussion, a motion was made by Mr. Davis and seconded by Ms. Gammon to approve Mr. Turner to sit the NAB examination. The motion carried.

Samuel Ware—Mr. Ware appeared before the Board to give an explanation of noncompliance of his 1994 continuing education. After much discussion, a motion was made by Ms. Wilhoit and seconded by Ms. Meeks to not approve Mr. Ware for reinstatement at this time. Mr. Ware is to submit a resume with his Tennessee administrator experience and attend the next Board meeting of August 1, 2005. The motion carried.

Judith Ingala-Ms. Ingala appeared before the Board to give an explanation of her Hospital CEO experience. After much discussion, a motion was made by Mr. Davis and seconded by Ms. Thomas to approve Ms. Ingala for a three (3) month A.I.T. program pending that she submit an A.I.T. program application. The Board stressed that Ms. Ingala would have to give up her present position for the three (3) months that she is training in the A.I.T. program. The motion carried.

Barry Bell-Mr. Bell appeared before the Board to give an explanation of his Administrative experience. After much discussion, a motion was made by Mr. Davis and seconded by Ms. Thomas to approve Mr. Bell for licensure pending that he submit fifty (50) hours of continuing education that are NAB approved. The motion carried.

Van Christopher Poole-Mr. Poole was requesting reinstatement of his license. Mr. Poole was not present. After much discussion, a motion was made by Mr. Davis and seconded by Ms. Gammon to approve Mr. Poole for licensure pending that he receive eighteen (18) hours of continuing education that are NAB approved. The motion carried.

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Lisa Garner-Ms. Garner appeared before the Board to give an explanation of her management experience. After much discussion, a motion was made by Ms. Thomas and seconded by Ms. Meeks to approve Ms. Garner for a five (5) month A.I.T. program; however, the Board placed the A.I.T. program on hold due to the preceptor, Mr. Ray Watts, not being approved at this time. Mr. Watts is to appear before the Board meeting of August 1, 2005. The motion carried.

Michelle Knox-Binion-Ms. Knox-Binion was requesting approval to start an A.I.T. program. Ms. Knox-Binion was not present. After much discussion, a motion was made by Mr. Davis and seconded by Ms. Thomas to approve Ms. Knox-Binion for a six (6) month A.I.T. program pending that a plan of correction be submitted for AllenBrooke Nursing and Rehab, and that the preceptor Mr. George Maynard IV, submit proof that he has the title of Regional Administrator from his corporate office. The motion carried.

Stephen Flatt- Mr. Flatt was requesting approval to begin an A.I.T. program. Mr. Flatt was not present. A motion was made by Ms. Wilhoit and seconded by Ms. Thomas to approve Mr. Flatt for an A.I.T. program, and to send Mr. Flatt a letter to explain that he must spend thirty-two (32) hours a week in the A.I.T. program in the approved facility. The Board approved Mr. Gregory Bidwell as preceptor for Mr. Flatt, pending that Mr. Bidwell submits proof that he is the Regional Administrator for Adams Place, Richland Place and NHC Healthcare of Murfreesboro. The motion carried.

New Administrator-In-Training Applicants

A motion was made by Mr. Davis and seconded by Ms. Wilhoit to approve the following A.I.T. programs. The motion carried.

Rita Koon
Eric Collins
Bridgette Hornbeck

Timothy Lee
Carolyn Duncan

NAB Exam Approval

A motion was made by Ms. Meeks and seconded by Ms. Thomas to approve the following to sit the NAB Examination. The motion carried.

Dava Snyder
Brandon Whiteside

Preceptor Application Approval

A motion was made by Ms. Meeks and seconded by Ms. Wilhoit to approve the following preceptor applications. The motion carried.

Natalie Keesler
Joe Lemay
Gerald Marlowe, Jr.
William Troglan

Nancy White
Doyle Love

A motion was made by Ms. Wilhoit and seconded by Mr. Davis to approve the following preceptor applications pending phone interview with a Board member. The motion carried.

Sohelia Gilani
Jeffrey Scott

Ray Watt-A motion was made by Ms. Wilhoit and seconded by Mr. Davis to defer Mr. Ray Watt's preceptor application, and that he be requested to attend the next Board meeting of August 1, 2005. The motion carried.

Office of General Counsel Report

Ms. Presley presented the OGC report in which she gave the status of the following rules:

- 1020-1-.15 – Order Mod- regarding compliance, appearance, and revision of assessment costs. Effective March 13, 2005.
- 1020-1-.01, .06, .13- Definitions Re: Preceptors, and A.I.T.'s meeting fact to face in the approved training facility. Sent to the Attorney General on April 7, 2005.
- 1020-1-.08, Re: Criminal background check. Hearing held May 23, 2005. Pending for approval before the Board at today's meeting.

Administrative Reports

Ms. Robinson presented the statistical report which indicated the following:

Active Licensees – 755
Retired Licensees –776
Failed to Renew – 636

<i>Performance Measure</i>	<i>Goal</i>	<i>Jan – May 2005</i>	<i>Average</i>
Renewal Processing Time	14 days	0.1 days	0.1
Application Processing Time	100 days	236 days	

The application processing time is directly relative to the length of the A.I.T. program, the length of the NAB examination process, and the length of the state Jurisprudence examination and the success or lack thereof, of the applicant on the examination.

Investigative And Disciplinary Reports

Ms. Phelps presented the Investigative report which indicated that there were six (6) open complaints in investigations as of April 2005. Nine (9) complaints closed, five (5) complaints closed with no action, two (2) complaints closed with letter of concern, two (2) complaints closed with letter of warning.

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Ratifications

A motion was made by Mr. Davis and seconded by Ms. Gammon to approve the following for licensure. The motion carried.

New Licensee

Leon Ferenti
Tommy O’Niones
Gideon Sellars
Jennifer Soloman
Susette Williamson

Carl Hillis
Melanie Parham
Linda Sherlin
Joey Taylor

Reinstatements

A motion was made by Mr. Davis and seconded by Ms. Gammon to approve the following reinstatement application for licensure. The motion carried.

Tamika McMillian-Brown

Adjournment

There being no further business, the meeting was adjourned at 12:15 p.m.

Secretary’s Signature

Date

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